

Valid from 1st of May 2023  
VAT 24 % will be added to the prices

## PRICE LIST FOR ACCOUNTING OFFICES

### PROCOUNTOR LEDGER PACKAGE FEATURES AND MONTHLY FEES

Procountor Ledger is available in Light, Basic and Plus packages. Broader packages include more features. The desired version is selected in the process of creating a Procountor environment and the package can be changed.

Procountor Ledger has voucher-based fees. One accounting office user can take care of an unlimited amount of customer companies with a monthly fee. The amount of the user-based fee is defined by the widest version that the accounting office user has the access to. All the fees of Ledger packages are invoiced from the accounting office.

Customer company users can be given viewing rights to their Procountor Ledger environment free of charge.

| FEATURES                    | LIGHT         | BASIC                              | PLUS                               |
|-----------------------------|---------------|------------------------------------|------------------------------------|
| Accounting                  | Yes           | Yes                                | Yes                                |
| Salaries                    | 2,99 €/pcs    | 2,99 €/pcs                         | 2,99 €/pcs                         |
| Dimensions                  | 1 pc          | 2 pcs                              | 6 pcs                              |
| Travel and expense invoices | Yes           | Yes                                | Yes                                |
| Notifications               | Yes           | Yes                                | Yes                                |
| Bank statements             | Yes           | Yes                                | Yes                                |
| Sales                       | -             | Yes                                | Yes                                |
| Purchases                   | -             | -                                  | Yes                                |
| Payments                    | -             | Yes                                | Yes                                |
| Sending                     | Notifications | Notifications, invoices, pay slips | Notifications, invoices, pay slips |
| Receiving                   | -             | -                                  | Purchase invoices                  |

| MONTHLY FEES                 | LIGHT  | BASIC  | PLUS   |
|------------------------------|--------|--------|--------|
| Accounting office user       | € 72   | € 139  | € 269  |
| Customer viewing rights      | € 0    | € 0    | € 0    |
| Environment based server fee | € 4,99 | € 4,99 | € 4,99 |

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## PROCOUNTOR LEDGER SENDING FEES, RECEIVING FEES AND BANKING FEES

A sending or receiving fee will be added to the monthly fee depending on the method of sending or receiving. If sending or receiving does not happen through Procuntor, a sending or receiving fee will not be charged. Sending and receiving features can be activated to Ledger packages Basic and Plus when applicable.

Sending and receiving of electronic invoices requires that electronic invoice services from Apix or bank are opened. Receiving scanned purchase invoices requires that scanning service is opened. To enable the e-mail scanning service by Apix paper invoice scanning is required.

Banking fees are the same in every Financials packages. Banks have their own fees that they charge from customers.

| SENDING FEES  | LIGHT            | BASIC            | PLUS                 |
|---|------------------|------------------|----------------------|
| <b>Printed mail (black and white, economy class mail)</b> | -                | €2,26 /sent item | €2,26 /sent item     |
| <b>- Black and white, priority class mail</b>             | -                | €3,16 /sent item | €3,16 /sent item     |
| <b>- Extra charge for mailing abroad</b>                  | -                | €1,79 /sent item | €1,79 /sent item     |
| <b>- Extra pages</b>                                      | -                | €0,21 /page      | €0,21 /page          |
| <b>- Extra charge for color printing</b>                  | -                | €0,38 /page      | €0,38 /page          |
| <b>Electronic invoice (Apix or bank)</b>                  | -                | -                | €0,59 /sent item     |
| <b>- Extra pages for electronic invoice</b>               | -                | -                | €0,12 /page          |
| <b>E-mail</b>   | -                | €0,79 /sent item | €0,79 /sent item     |
| <b>Official notification sending fee</b>                  | €0,23 /sent item | €0,26 /sent item | €0,26 /sent item     |
| <b>Salary slip as e-salary</b>                            | -                | €0,55 /sent item | €0,55 /sent item     |
| RECEIVING FEES  | LIGHT            | BASIC            | PLUS                 |
| <b>Electronic invoice (Apix or bank)</b>                  | -                | -                | €0,59 /received item |
| <b>- Extra pages for electronic invoice</b>               | -                | -                | €0,12 /page          |
| <b>Purchase invoice scanning (Apix)</b>                   | -                | -                | €1,65 /received item |
| <b>- Price per page</b>                                   | -                | -                | €0,17 /page          |
| <b>Purchase invoice scanning (Xerox)</b>                  | -                | -                | €2,01 /received item |
| <b>- Price per page</b>                                   | -                | -                | €0,07 /page          |
| <b>- Price per row</b>                                    | -                | -                | €0,07 /row           |
| <b>Processing of false or non-invoices</b>                | -                | -                | €7,99 /item          |

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| BANKING FEES                 | LIGHT                      | BASIC                      | PLUS                       |
|------------------------------|----------------------------|----------------------------|----------------------------|
| Bank statement               | Free of charge             | Free of charge             | Free of charge             |
| Reference payments           | Free of charge             | Free of charge             | Free of charge             |
| Payments                     | -                          | Free of charge             | Free of charge             |
| Bank account balance request | €0,23 / successful request | €0,23 / successful request | €0,23 / successful request |

## OPENING FEES: ACCOUNTING OFFICE START-UP

The accounting office will start using the software with a start-up package. The start-up fee is a one-time fee and there will be no opening fee charged separately.

|  | KATTAVA     |
|--|-------------|
| Prccountor features  | Yes         |
| Access to partnership program  | Yes         |
| Access to training videos and webinars   | Yes         |
| Amount of training   | 6 h         |
| Business development workshop 2 hours  | Yes         |
| Free customer service  | Yes         |
| Accounting office's own software fees free of charge for 1 year (sending and receiving fees will be charged) * | Yes         |
| <b>Price</b>   | <b>€990</b> |

\* The benefit can be used, if the accounting office takes Proccountor Financials in to use in the start-up project.

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## OPENING FEES: OTHER OPENING FEES

| OPENING FEE  | PRICE          | ADDITIONAL INFORMATION       |
|--|----------------|------------------------------|
| Bank connections   | free of charge | Available for all packages   |
| Connections to authorities   | free of charge | Available for all packages   |
| Printing service for letters and invoices  | -              | Available for Basic and Plus |
| Electronic invoice sending address   | €110           | Available for Plus           |
| Electronic invoice receiving address (incl. scanning service and email scanning service) | €220           | Available for Plus           |

## OTHER SERVICES AND FEES

| SERVICE  | PRICE          | INFORMATION   |
|--|----------------|---|
| Customer service by phone and email                | free of charge |   |
| Online user manual                                 | free of charge |   |
| Technical maintenance, backups and version updates | free of charge |   |
| Individual consultancy/training                    | €150 /h        | See travel time and travel expenses*  |
| Separately ordered maintenance, development etc.   | €150 /h        |   |
| Company information summary on a memory stick      | €500           |   |
| Reminder for unpaid Procountor invoice             | €12            |   |
| Penalty interest for unpaid invoice                | 16 %           |   |
| Billing charge for paper and email invoices        | € 5            | Accountor Finago Oy's invoicing charge for invoices sent by post and e-mail |

\*For training at client premises, travel time (€80 per hour) and travel expenses outside Helsinki region will be added.

| ACCOUNTING OFFICE API FOR ACCOUNTING OFFICES*  | PRICE                        |
|--|------------------------------|
| Accounting Office API basic fee                | 50,00 € / month              |
| Accounting Office API software specific fee    | 50,00 € / month / software   |
| Accounting Office API environment specific fee | 1,99 € / month / environment |

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Page 5(4)



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\* Accounting Office API has a pricing model that supports accounting office's business model, and makes it possible to charge the API fees from the accounting office instead of accounting office's customers. Accounting Office API is possible to take into use with a limited group of software. API integrations are available for Procountor Financials product versions.

VAT 24 % will be added to all prices. Terms of payment 10 days net. Accountor Finago Oy's payment reminders are sent via the same channel as the invoice.